



Northern  
Territory  
Government

# Aboriginal Interpreter Service

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Alice Springs • Leichhardt Building • Cnr Gregory and Leichhardt Terrace • Alice Springs NT • GPO Box 1596 • Alice Springs NT 0871  
Tel 8951 5576 • Fax 8951 5244 • Email ais@nt.gov.au • www.nt.gov.au/ais

## Client Fees

### Office Hours

Monday to Friday 8.00am- 4.30pm  
(0800-1630)

Under two hours	\$120.00
Over two hours to four hours	\$240.00
Over four hours to eight hours	\$480.00

Please Note: All charges include payroll tax, superannuation guarantee and an administration fee.

### After Hours and Public Holidays

Saturday, Sunday, public holidays and after hours Monday to Friday 4.30pm-8.00am  
(1630- 0800)

Up to four hours	\$240.00
Over four hours up to eight hours	\$480.00

### Cancellation

Two days cancellation notice is required. Late notice or failure to cancel will incur a cancellation fee.

Short duration assignment	\$120.00
Day-long assignment	\$240.00

### Travel and Accommodation

The requesting organisation is responsible for all interpreter's travel and accommodation costs. The Aboriginal Interpreter Service (AIS) will endeavour to help with meeting the interpreter on arrival, attending the job on the first day and with departure arrangements. However, each client should have a contact officer who can help where the AIS is not able to do so.

**Travel Allowance: \$79.60 per day (24 Hours)**

Transport costs (own vehicle or reimbursement of taxi fare) 65 cents per km.

### Payment Procedure

The AIS will arrange payments for the interpreter (including travel costs). Where appropriate an invoice will then be sent to the requesting organisation for payment.

**Terms and conditions are subject to change without prior notification. All fees are exclusive of GST.**



**Understanding each other makes a difference.**



DEPARTMENT OF LOCAL GOVERNMENT AND HOUSING

